Setting up AutoPay in SmartHub

- 1. Log in to your SmartHub Account (victoryelectric.smarthub.coop)
 - a. If you don't have a SmartHub account, please review these instructions to create an account
- 2. On the home page, find the "Billing and Payments" menu and click on "Billing and Payments"

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Home	Billing & Payments -	My Profile + My Usage	 Notifications - 	Contact Us						
Quick Lini	Billing & Payments	View and Manage My Usage								
I want to	Payment History	We've improved your usage management tools!								
 Pay My Bi View Servi View Pillin 	Prepaid Accounts Budget Gauge			Key Features						
View Usage	e	Himmedad		Analyze and understand usage trends to find ways to cut back.						
Get Help	Outage	Target Matthe Balance		Create and track a monthly budget to avoid unexpected high utility bills.						
- Availab	le on the	Amount 0 60.00 Profe		Set a point or range in time to compare differences in usage.						
L App	Store	Percentage Under Target: -100	.00N	And much more.						
Goog	ale play		Check out all the great <i>My Usage</i> features! Start Now »							

3. In the Billing & Payments menu, click on "Auto Pay Program"

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Home Billing & Payments	My Profile + My Usage +	Notifications -	Contact Us			H	lave a Question? Get Help. »	
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		view osage a					\$0.00 Pay Now »	
Billing & Payments My Profile	e My Usage Notification	s Contact Us 🕇					Call Us: (800)279-7915	

4. Follow the directions to set up AutoPay by entering either a credit/ debit card or bank account information

Note: The biggest advantage to AutoPay is ensuring your bills are consistently paid on time. Victory Electric is not alerted when a member's bank account or credit/debit card is cancelled, closed or overdrawn. So, if you are on bank draft and lack money in your account, your bank will refuse payment your account will be subject to late fees and possible disconnection. Similarly, if your credit/debit card is maxed out, canceled or frozen, the card company will reject the charge and your account will be subject to late fees and possible disconnection. However, if you have an email address on file, you WILL BE alerted when your credit/debit card is about to expire, giving you time to update your card information to avoid late fees or disconnection.